

# STATE OF COLORADO

## Colorado Department of Agriculture

[www.colorado.gov/ag/dpi](http://www.colorado.gov/ag/dpi)

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Bill Ritter, Jr., Governor  
John R. Stulp, Commissioner

### INSTRUCTIONS FOR COLORADO APPLICATION FOR REGISTRATION OF PESTICIDE OR DEVICE

#### GENERAL INFORMATION

Application must be made on our form, rev. 9/09. A PDF-form version of the application can be downloaded from the CDA/DPI website: <http://www.colorado.gov/ag/dpi>, and will also be sent via email upon request to Barbara Bliss ([barbara.bliss@ag.state.co.us](mailto:barbara.bliss@ag.state.co.us)) or Irene VanCleave ([irene.vancleave@ag.state.co.us](mailto:irene.vancleave@ag.state.co.us)).

Please note that submission of incomplete or false information may result in the denial of registration or revocation of an existing registration, and that any changes to any previously submitted information (including label or labeling changes or changes to active or inert ingredient composition) must be submitted prior to distribution of the product with changes.

#### DO NOT CHANGE THE LAYOUT OF THE APPLICATION FORM.

List only one product per application. A separate application must be submitted for each product. According to the existing rules for the Colorado Pesticide Act:

*"...For more than one pesticide product to be considered the same pesticide product, each pesticide product must exhibit the same:*

- 1) product name;*
- 2) registrant name;*
- 3) manufacturer name;*
- 4) EPA registration number (if pesticide product is subject to registration by EPA pursuant to the FIFRA);*
- 5) labeling"* Keep a copy of this application and all attachments for your records.

If your application is incomplete, you will be notified and given 60 days to supply the required information. If the required information is not submitted by the end of the 60-day time period, your application fee may be forfeited and a new application required.

Applications received after Oct. 1 will be registered for the next calendar year beginning January 1, unless the registrant indicates otherwise on the application submitted. For example please write "For 2009 registration" at the top of your application and highlight.

**The following must be submitted for each pesticide product (pesticide or device) to be registered in Colorado.** The correct information for each product must be attached behind each application:

1. Completed application, with original authorized signature.
2. Application fee. **Effective August 30, 2009 THE FEE IS \$165 per product.**

**Make checks payable to the Colorado Department of Agriculture.** The payment must equal the total number of products x \$165.

3. Disclosure of name and % of each active ingredient and name and % of each inert (other) ingredient. This can be provided on the application form (page 2), by submitting a Confidential Statement of Formula (CSF) on EPA form 8570-4, or other formats. If applicant does not have access to inert ingredient information (for example, subregistrants or 100% repack products), it is the applicant's responsibility to have the required information provided to the CDA within 60 days of the initial application processing by CDA. Many CSF's do not provide complete information on inerts, e.g. a listed source of active ingredient contains less than 85% active ingredient. In order to expedite completion of the review process, registrants are encouraged to check the inert information they are submitting to make sure information is complete. We do not require information on impurities in the active ingredient technical.

Applications for pesticidal devices do not require ingredient information.

4. For sub-registered products only (those with 3 part EPA registration number) also include EPA form 8570-5, "Notice of Supplemental Registration of Distribution of a Registered Pesticide Substance".

5. One complete legible copy of product label & labeling. Printer's proofs or other legible copy of the final printed label are acceptable. Submitted material must fit into CDA's 8.5" x 11" filing system. In addition to the product label, include all associated labeling, such as directions for use booklets, user manuals, etc.

**Do not send boxes or other containers. Never send actual pesticide substances or labeling that has been in contact with pesticidal substances to our office!**

The information provided here indicates the minimum amount of information required. CDA has the right to require submission of any other information we consider necessary. For example, efficacy data is often required for devices. New active ingredients to the state of Colorado often require submission of efficacy, analytical methods, and environmental fate information.

## **SPECIFIC INSTRUCTIONS FOR FILLING OUT APPLICATION**

Application can be filled in by hand (please print legibly), typed, or the "pdf form" version can be downloaded from the CDA website onto your PC and filled in: (<http://www.colorado.gov/ag/dpi>).

If using the pdf form, TAB between fields. For fields with pull-down menus, click on arrow and select correct entry.

**Date:** Provide date that application was filled out.

**Colorado Registrant ID#:** If you already have a Colorado Registrant ID#, please enter it here. **This is NOT the EPA Company number!** If you do not yet have a Colorado Registrant ID#, you will be assigned one by the Colorado Department of Agriculture (CDA) when we receive your application. After this number is assigned, all correspondence with CDA should include this Colorado Registrant ID#.

**Applicant's name:** Provide the legal business entity name of the applicant. If doing business under a different name, also include the d.b.a. name.

**Business Type:** Provide business type, e.g. sole proprietorship, general partnership, corporation, etc.

**Address:** This will be the only mailing address used for all correspondence. If registrations are handled by a different entity than the registrant, and correspondence after registration is granted goes to this entity, include "c/o" name here.

**Toll-Free phone number:** If registrant has a toll-free number that will reach the state registration contact, please provide it here.

**New address:** Please check yes or no box. If the registrant address is changed, this will change the address for all products registered under this registrant ID#.

**Contact information:** Provide name, phone number, fax number, and email for contact(s) for this application. **Unless indicated otherwise, this contact information will be entered in the database as the registrant contact information, and will apply for all products registered under this registrant ID #.**

**Email addresses:** CDA finds email an efficient way to communicate with registrants. Registrants are strongly encouraged to provide an email address.

**There are two Yes/No questions that must be answered for each product:**

1. Is there a groundwater advisory statement on the label?
2. Is this a new active ingredient in Colorado? Check Yes if this is the first application for registration for the active ingredient (from any applicant). CDA has a review procedure for new active ingredients for the state of Colorado. Please contact CDA to determine what additional information should be submitted with your application for the new active ingredient review.

**Pesticide product name:** Please provide product name. This should match the name as it appears on the final product label. It should also match or contain the product name supplied to EPA as the product name, alternate brand name, or, for sub-registered products, the name on the EPA 8570-5 form. Products sold as multiple scents, fertilizer ratios, or colors (for paints and stain with pesticidal claims) will require multiple registrations, since we consider these as part of the product name.

**EPA product registration number:** If pesticide product is registered by the EPA, provide the EPA registration number here. EPA registration number on the application must match the EPA reg. number on the label and the EPA reg. number on any other EPA forms submitted (eg.CSF or EPA 8570-5). If EPA numbers do not match, please provide linking documentation. For example, if CSF and label/application have different EPA registration numbers due to transfer of the product from the original EPA registrant, provide the EPA transfer letter linking the different EPA reg. numbers.

If pesticide product is not registered by the EPA (e.g. devices, EUP's or 25(b) minimum risk exempt products) leave blank.

**Company name and address printed on label:** Provide the company name and address that is on the label, e.g. "distributed by", "produced for" company names. Every pesticide product (pesticides and pesticidal devices) must have a company name and address on the label.

**Colorado Pesticide Registration Type:** Please check or mark the appropriate box for product. More than one box may be checked. The first box (general use) should be checked for any EPA-registered product that is not either a federal restricted use or a state restricted use product.

**Colorado State Restricted Use:** Products currently consist of any pesticide containing the following active ingredients when used as herbicides: bromacil, diuron, monuron, prometon, sodium chlorate, tebuthiuron, or sodium metaborate. State Restricted Use Herbicides are for retail sale to and use by certified applicators or persons under their direct supervision. These products must only be distributed by pesticide dealers registered with CDA.

**Authorized Signature:** Each application must have an authorized signature. Print or type the name of the authorized signer and provide this person's title.

**Mail completed application, check, and supporting documentation to the following address:**

**Colorado Dept. of Agriculture  
Division of Plant Industry  
700 Kipling Street, Suite 4000  
Lakewood, CO 80215-8000**